



MEMO

**To: Chairman Joy Warren
Vice-Chair Paul Norris
Members of the White Lake Planning Board**

From: Sean Martin, Town Administrator

Date: August 22, 2024

Re: Cancellation of August 22, 2024 Meeting

Due to lack of agenda items and an attendance conflict with Board members who own/operate a business during the tourist season, Chairman Joy Warren has canceled the August 22, 2024 Planning Board meeting.

Per Article III, Administrative Mechanisms, Section 3-1 Planning Board, 3-1.3 Meetings of the Planning Board, the Board may meet during this time pending the submittal of any issues that need to be addressed by the White Lake Planning and Zoning Board of Adjustment. The next regular meeting will be held on Thursday, September 19, 2024 at 7:00 p.m. in the Council Chambers at the Municipal Building, 1879 White Lake Dr., White Lake, NC.

The public is invited and encouraged to attend.

Sean D. Martin
Town Administrator