

**REQUEST FOR PROPOSAL
REPAIR METAL ROOFING
WHITE LAKE PUBLIC WORKS BUILDING
1815 White Lake Dr.
White Lake, NC**

The Town of White Lake is currently seeking proposals to repair approximately 7111 feet of metal roofing, repair walls and ceiling in the Town of White Lake Public Works Building located at 1815 White Lake Dr., White Lake, NC as per the specifications. Contact Brenda Clark, Administrative Services Director at bclark@whitelakenc.org to acquire a specification sheet of repairs. Unit Price and total project cost must be included as defined on Specification Form. Certificates of Insurance and verification of Workers Compensation coverage are required and must be submitted with proposal. Project start date must be after March 15, 2019 and completed on or before April 15, 2019 during the hours of 7:00 a.m. to 5:00 p.m., Monday through Friday. All bidders must provide a list of equipment to be used to complete the project or an availability letter.

The Town reserves the right to request additional information from the bidders, reserves the right to reject all proposals and to waive any irregularity or informality. Although the selection will be based substantially on lowest bid, the Town reserves the right to select the bidder that best meet the needs of the Town.

All bids must be submitted in a sealed envelope, mailed or delivered to: Brenda Clark, Administrative Services Director, Town of White Lake, 1879 White Lake Dr., PMB 7250, White Lake, NC 28337 by 4:00 PM EST on Thursday, February 28, 2019. Bid opening date will be Friday, Friday, March 01, 2019 at 9:00 AM EST. Bids received after the deadline will not be considered and will be returned to the Proposer unopened. ***Emailed or faxed submittals will be rejected.*** Any changes or any requests for changes in the specifications will not be recognized after sealed bids are submitted to the Town of White Lake.

Questions regarding the request for bids may be directed to Public Works Director Tim Frush at 910-874-0439.

Brenda Clark, MMC/NCCMC
Director of Administrative Services